

IT Project Manager – Fixed Term Contract

Location: Leopardstown, Dublin 18

Job Purpose

An opportunity has arisen for the role of Project Manager (PM) within LeasePlan Insurance team. The Project Manager will report to the Director of Finance regarding the delivery of Integration of LeasePlan Insurance and a sister company's ICT Landscapes, Data and processes.

Working with both the company's senior business users & IT colleagues, the PM will own the end-to-end responsibility for delivery of this project. This role is concerned with pragmatic collaboration with stakeholders, colleagues, and vendors to manage all the project's deliverables in terms of time, quality, scope, risk and cost.

Job Responsibilities

- Project manage a multi-disciplinary team comprising of a range of technical skills such as Business subject matter expertise, Software Engineering, Business Analysis, System Integration Testing, User Acceptance Testing, Business Readiness, Release & Environment Management
- Manage all aspects of ICT Integration project governance
- Develop a project plan for the integration of LeasePlan Insurance & sister company ICT Landscapes, Data and processes.
- Identify and sequence activities and produce the project's work breakdown structure
- Plan and design the project and proactively monitor and control its overall progress against the delivery schedule
- Define resource requirements to achieve the project's objectives
- Provide timely and accurate status reports regarding progress of the project at Steering meetings
- Manage risks and issues that may impact the project to ensure they are controlled effectively and understood by stakeholders, developing innovative solutions and initiating corrective action as appropriate so as to resolve matters
- Manage communications with stakeholders, third parties and internally within the project delivery team
- Work with the Business and technical experts to support the definition of requirements and solutions
- Manage the project budget
- Manage co-ordination and inter-dependencies with other aspects of the overall LPINS / sister company Integration project
- As required, manage outsourced provider(s) to deliver to the project's expectations
- Establish the project's quality assurance processes
- Initiate activities and manage intervention where gaps in the project are identified or issues arise

Education

- Third Level Qualification
- Project Management Certification
- MS Project and MS Office toolset (Word, Excel, PowerPoint)

Experience

- A minimum of 5 years of project management experience running IT integration and transformation programmes
- Experience in the full breadth of project management processes
- Experience of general insurance or financial services environments would be preferable
- Experience of Agile/SCRUM methodologies would be helpful, though not a prerequisite

Competencies

- Delivery focused with a strong aptitude for team motivation
- Highly organised and structured approach to working
- Excellent facilitation and communication skills, both written & verbal
- Strong leadership and coaching skills
- Ability to interact effectively with both technical and business personnel
- Ability to get involved in every phase of the project and pitch in if required