RETURNING YOUR LEASEPLAN VEHICLE

Information about driver

Name (driver)		Phone number
Company		Registration number new vehicle
Registration number returned vehicle	Vehicle returned (date)	Returned vehicle mileage

Information about the place of return

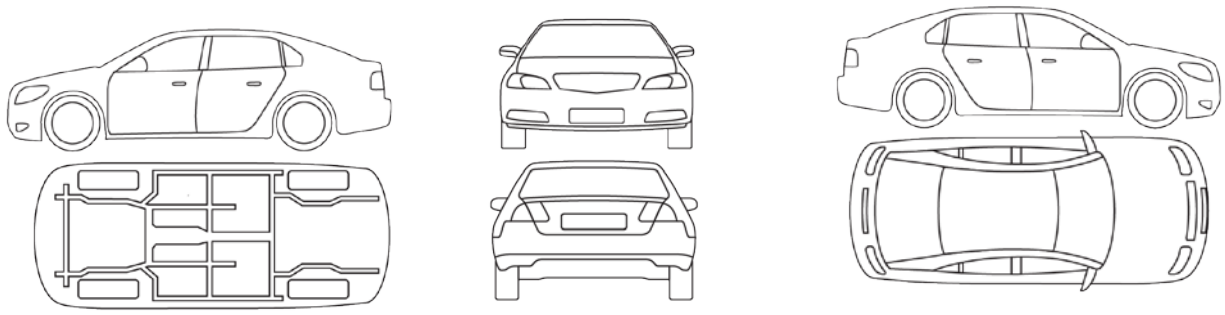
Return place/receiver (car company, customer etc)	Postal address/town
Contact person	Phone number

The following things must be returned with the vehicle. Missing or not returned equipment will be invoiced.

Winter tyres	☐	**Summer tyres**	☐
Spare key	☐	**Key to towing hook**	☐
Instruction book	☐	**Service book**	☐

Fill in the damages below. LeasePlan will execute a final inspection and if needed take care of the damages according to our Fair Wear & Tear Guide. The cost for damages will be invoiced. Please also notice under which conditions the judgment was done.

Daylight ☐	**Darkness** ☐	**Rain/snow** ☐	**Clean car** ☐	**Dirty car** ☐



X = Dent/glass damage S = Scratch L = Paint damage K = Difference in colour R = Rust damage

Other information

Please notice!
As driver/customer you are responsible for filling in this form correctly and sending it to LeasePlan.
Mail: minbil@leaseplan.se.

Signatures / Receipt

Date	**Signature (driver)**	**Clarification of signature**

Date	**Signature (receipt/receiver)**	**Clarification of signature**