

LeasePlan Services - price list

	Value (€)
Transfer of Contractual Position	125 €
Transfer of Contractual Position in Services	25 €
Handling Write-Offs (without LeasePlan insurance)	250 €
1st termination calculation request	0 €
2nd or later termination calculation requests	10 €
Customising FleetReporting Standard report	50 €
Customising FleetReporting Plus report	300 €
Copy of Framework Contract	25 €
Copy of Individual Contract	25 €
Copy of Green Card	15 €
Copy of Fuel Card	20 €
Copy of Compulsory Inspection Certificate	25 €
Copy of Driver's Manual	25 €
Proof of Payment of IUC road tax	15 €
Copy of Vehicle Registration Certificate - VRC	50 €
Vehicle Registration Certificate - VRC - change of colour	50 €
Vehicle Registration Certificate - VRC - change of tyres	75 €
Vehicle Registration Certificate - VRC - change of other features (e.g. films, chassis engraving, data plate, ...)	200 €
Vehicle Registration Certificate in Force	25 €
Request for Authorisation for Rotating Yellow Lights - IMT	100 €
Ownership transfer expenses	81,30 €
Copy of Sale Document Form	75 €
Request for IMT Technical Inspection (per technician)	60 €
Vehicle Registration Certificate - VRC - collecting documents seized	30 €

The prices shown are subject to VAT at the rate in force.

	Value (€)
Authorisation to travel in Morocco	40 €
Identification of Customer/Driver (fines, infractions, tolls) (legal obligation)	0 €
Extra Driver identification service (fines, infractions, tolls) (on request from the Customer, prior confirmation of details)	10 €
Payment of fines on behalf of the Customer	10 €
Redebit fee for LP Simples, Network and LPGO contracts (VS, repairs, ...)	10 €
Copy of Servicing Log (while the contract is in force) (1)	50 € + cost of log book
Copy of the Vehicle Manual	50 € + cost of log book
Copy of Keys (while the contract is in force) (1)	50 € + key cost
Reconditioning pre-inspections (by appointment) (2)	(Lisbon and Porto) 40 € (other location) on request
Full vehicle wash at LeasePlan Centres Lisbon / Porto (2)	14 €
Prestige vehicle wash at LeasePlan Centres Lisbon / Porto (2) (3)	75 €
Vehicle transport services - In Lisbon and Porto cities (road transport) (2)	22 €
Vehicle transport services - National (road transport) (2)	85 €
Vehicle parking at LeasePlan Centres (according to availability) (2)	5 €/day
Vehicle delivery services to a LeasePlan Centre (2)	20 €
Pool vehicle management service (by appointment) (2) (4)	60 €
3rd expert inspection appointment due to absence of the Driver Change of bank details	75 €
Driver Change of bank details	10 €
Delaying or replacing cheques	25 €
Cost of returning bad cheques	50 €
Cost of returned bank transfers	35 €
Travelling expenses for resolving credit in arrears	10% of the debt
Repossession of vehicles due to overdue credit	500 €

(1) After termination of the vehicle, see the Fair Wear & Tear Table on the LeasePlan website.

(2) The services must be requested 48 hours in advance.

(3) Comprehensive cleaning and detailing of vehicles, including washing the interior and polishing required on the paintwork.

(4) Reception/Pre-Inspection/Repair/maintenance and reconditioning of vehicles being transferred between users, without terminating the contract. The services not contracted will be re-invoiced.