

## **Project Manager – SOFI Project - (12 mth Fixed-Term Contract)**

**Location: Ayvens Insurance, Leopardstown, Dublin 18**

### **Company Background**

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Ayvens Insurance is part of the Ayvens group, a leading provider in mobility services worldwide with 3.3 million vehicles under management. Euro Insurances DAC (trading as Ayvens Insurance) offers fleet insurance solutions to Ayvens operating entities worldwide.

The Ayvens brand was launched in 2023, following the merger of ALD and LeasePlan leasing groups to create a market leader in mobility. Ayvens Insurance incorporates legacy insurance books from the ALD and LeasePlan groups.

Ayvens Insurance is part of the Societe Generale Group.

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### **Job Purpose**

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Ayvens Insurance currently has a vacancy for a Project Manager in the Transformation & Strategic Change team. Reporting to the Head of Transformation & Strategic Change and working with multi-functional business & IT teams the PM will have full project lifecycle delivery responsibility for assigned projects.

This role is offered on a fixed-term contract basis for 12 months.

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#### **Responsibilities:**

- Lead delivery of a general ledger replacement project from scope & benefit definition to closure and benefit realisation, ensuring successful implementation to schedule and achievement of project goals.
- Work closely & effectively with third party GL solution delivery team, central group senior leaders, internal senior leaders & project team members.
- Develop & agree detailed project plans, including tasks, timelines, milestones, and resource allocation with relevant stakeholders.
- Monitor, manage & report on project progress, risks, issues, dependencies, assumptions, and changes, proactively addressing or escalating any obstacles that may arise.
- Build and maintain strong relationships with internal stakeholders, including senior management, business leads & subject matter experts, fostering effective collaboration and communication.
- Coordinate internal and external project team members & contributors to ensure that projects adhere to scope & schedule.
- Deliver high-quality project reports, management information & communication materials as required, for all levels of the organisation including senior management, executive & board levels.
- Embed the structured project management framework, process, and tooling; conduct efficient and effective reoccurring & ad hoc project meetings and ceremonies as needed.

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## **Competencies & Skills**

Experience of at least one general ledger implementation project is required  
Highly organised and structured approach to working  
Preference for attention to detail in project management tasks and materials  
Excellent written & verbal project reporting skills for all project stakeholder levels  
Expert MS PowerPoint & Excel skills  
Delivery & deadline focused; ability to work effectively with autonomy  
Critical thinking and problem-solving skills;  
Excellent communication, collaboration, interpersonal & stakeholder engagement skills

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## **Education & experience:**

- Third level qualification
- Project Management certification in PMP or equivalent
- 5-10 years of experience in full lifecycle project management, preferably within insurance or financial services.
- Experience of at least one general ledger implementation project is required
- Experience of both agile & waterfall methodologies is advantageous
- Experience using Jira for tracking & reporting is an advantage

**Ayvens Insurance is an equal opportunities employer.**